



January 8, 2019/ 7:00 pm/ Room 203

**Attendees**

Lynne Bonenberger, Colleen Kleege, Heidi Fulton, Mary Jane Smith, Paula Cunningham, Chris Herndon, Katie Simas, Manny Diaz, Jennifer Dossett, Julee Jenkins, Genevieve Trepte

**Call to Order: 7:08pm**

**Meeting Minutes** for December 11, 2018: Colleen made a motion to approve and Heidi seconded.

**Foundation Reports:**

**TREASURER:** Total Balance - \$42,504.47. Deposits as of January 8, 2019 total \$3,724.00. Our policy premium for insurance is up for renewal through March 2020 for a total of \$500.00. Colleen made a motion to approve, Paula seconded. Unanimously approved.

**FUNDRAISING:** Preparing for Spring Fling and silent auction to be held on April 13, 2019 at 6:30. Introducing teacher packages this year. We will sponsor and help with Spring cluster camp led by Mr. Diaz. The dates are March 23-25, 2019. No Have a Heart Drive this year.

**COMMUNICATIONS:** Teacher breakfast blast for January 14 to go out. Promotion email blasts for Spring Fling/silent auction will begin. Ongoing email blasts for all CHS events, including sports, concerts, and theater.

**WEBSITE:** Added Spring Fling button/information to foundation website.

**HOSPITALITY:** Teacher breakfast in joint partnership with PTSA to be held on January 14, 2019.

**New Business:**

**GRANT/SPONSORSHIP:** Genevieve attended meeting representing as Robotics Treasurer in order to learn about the process of requesting sponsorship of fundraisers and releasing of funds through the proper forms. Julee Jenkins also represented Robotics to support Genevieve in learning this process.

**INTERN UPDATE:** Helping with emails, term almost complete.

**CHS STAFF WELCOME BACK BREAKFAST:** Google doc set up for helpers.

**SILENT AUCTION:** Letter ready to send out for donations, teams and clubs for basket donations. New this year, teacher packages, contact Paula Cunningham for submission and inquiries. Dance Off competition suggested for CHS staff versus singing competition that was held last year.

**Old Business:**

**WINTER WALK:** Huge success, needed more staff supervision. ASB helpful with event. Teacher support for next year needs to be improved. We can do better by promoting earlier and requesting more volunteers for next year. Sophomore Class was the winner for raising the most money and will be awarded a pizza party on January 14th.

**Meeting adjourned at 8:12**

Next Meeting Date: Feb 12, 2019

Minutes submitted by Lynne Bonenberger