Clairemont High School Foundation

Meeting Minutes

May 15,2018

Meeting was called to order at 7:25pm. attending: Colleen Kleege, Heidi Fulton, Cathy Lackmann, Chris Herndon, Lynne Bonenberger, Manny Diaz, Katie Simas.

Minutes from April meeting reviewed and approved- Motion by Lynne Bonenberger, seconded Katie Simas.

**Treasurer** report reviewed.

**Cathy and Heidi** will send email to contact groups with money held in Foundation account to give balance and instructions on how to access funds.

Approved checks for expenses- Motion by Cathy Lackman, seconded by Colleen Kleege.

 Richard Oka, Gary Jenkins, Peter Christl (see attached)

**Communications-Website**

**Heidi and Chris** will announce next year’s board through blast and website.

We will also announce meeting 1-2 weeks before via blast and marquee

**Fundraising**-

Kona Ice – will have during orientation, near Foundation Booth

**Hospitality**-

Teacher appreciation 5/18, mexican taco bar, food purchased by Colleen Kleege, set-up in rm 114 (11:30-1:30)

Teacher/Volunteer appreciation HH at Kleege residence on June 1st.

**New Business-**

**Grant Requests**-

 **CHS College Bound (PTSA)** $100 grant for scholarship to pay for a student’s trip

Lynne Bonenberger moved to approve with agreement to recognize CHS Foundation’s Sponsorship, seconded by Paula Cunningham…motion approved

**CHS PTSA Senior Scholarship** $500 grant for additional scholarship to student for senior essay

Lynne Bonenberger moved to approve with agreement that $319.28 come from PTSA account and Foundation would donate $180.72 towards scholarship and that the CHS Foundation be recognized for their sponsorship, seconded by Paula…motion approved with 1 abstaining

**Robyn Duarte (CHS Teacher)** $672.75 or $776.74 grant for mats to support disabled students when

not in wheelchairs. Additional fundraising is in the process. Lynne Bonenberger moved to approve $250 towards the total cost of equipment requested and approved Foundation sponsorship of additional fundraising efforts, Heidi Fulton seconded…motion approved

 **Lori Schmersal (CHS Teacher)** $350 to provide lunch to participants in Special Olympic Event

 Heidi Fulton moved to approve, seconded by Katie Simas…motion approved

 **Foundation Elections**-

Slate approved-Motion by Paula Cunningham, seconded by Lynne Bonenburger

 President-Colleen Kleege

 Vice President-Katie Simas

 Treasurer-Cathy Lackmann

Secretary-\* **Charlene Pryor** will be contacted about Secretary position\*

 Communications-Heidi Fulton

 Grant Writing-Paula Cunningham

Website-Chris Herndon

Members at large-Christine Groves, Manny Diaz

**Old Business**-

 **Spring Fling** Was a success…need to improve checkin/checkout…more practice with credit cards

**Cathy** will check with bank about taking credit cards. Standardize complimentary Spring Fling ticket (1 per every $100 donation)

Meeting adjourned at 8:25pm

Minutes submitted by Colleen Kleege