

# Clairemont High School Foundation

## Board Meeting

January 17, 2023, 6:30 p.m.

Location: CHS Room 203

## JANUARY MINUTES

**Attendees:** Amy Lowry, President; Chris Herndon, Communications; Sandy Landerer, Activities; Reuben Hoffman, Associate Principal; Tiffany Rapp, Fundraising and Events; Kelly Hallett, Secretary.

**Absent:** Malissa McGee, Treasurer; Heidi Fulton, CHS Liaison; Colleen Kleege, Past President and Hospitality; Paula Cunningham, Grants and Scholarships; Alejandra Castenada, Student Events and Senior Scholarships; and Courtney Browne, Grad Night Coordinator.

**Call to Order:** 6:40 p.m.

**Welcome Opening and Introductions.** CHS Tennis Coach, Gary Jimenez, attended with guest, Ed Collins. Ed would like to partner with CHS Foundation and the CHS Athletics' Department by granting funds to support CHS students who are interested in participating in athletics but lack the funds to purchase gear and camp fees, etc. Ed and Gary shared a proposal outlining the Ed Collins Art and Sports Foundation ("ECA&SF") goal and purpose. After discussion, Amy Lowry made a **MOTION** to partner with ECA&SF for the remainder of the 2023 CHS sports' season(s). Sandy seconded and all present approved.

**Meeting Minutes.** December 13, 2022, Meeting Minutes were distributed, reviewed and approved. Amy Lowry made a **MOTION** to approve and Tiffany seconded. All present approved.

**CHS Liaison Report.** Associate Principal, Reuben Hoffman, reported that stage one of the solar panel work has been completed. Stage two is underway and due to be completed by June 2023. CTE 500 Building asbestos abatement project complete. Work continues and will conclude around July 2023. Football field turf replacement project to be completed by April 2023 - some of the turf being removed will be repurposed. Baseball field looks amazing - laser leveling completed in time for Spring 2023 season. Track and throws areas are being refurbished. Estimated funds to complete upgrade of sand volleyball was high and CHS continues to negotiate best price for new sand. Health and Medical Academy presented Sugar to Heroin gallery/study - big success, media came and reported, students and families came for town hall re same.

**President Report.** Amy reported that the remodel of the staff room is progressing. Paint coming soon. Bars not yet removed from windows and new furniture being decided. Winter mixer will be January 25, 2023, at Off Shore and winter sports teams notified of opportunity for silent auction team fundraiser. Grad night has been finalized and tickets going on sale soon. College Bound parent volunteer came forward - working out details. Not certain if WAHUPA will fund transportation or not. Heidi will order senior graduate yard signs to be distributed in April 2023. Holiday Lights event broke even. Discussed cancelling event for next year and sticking with Halloween house decorations event only. Veterans Memorial Garden ribbon cutting event being worked out by Heidi. Malissa will update us on Amazon Smile at February 2023 meeting. January 4 2023, welcome back breakfast was a big success - teachers

and staff grateful for Colleen and her team providing such a delicious spread. Rummage Sale date decided - April 22, 2023. \$20 charge to outside vendors - CHS parents/students/staff free to have space. To be held in parking lot across the street from main office. Foundation still seeking volunteers for open seats: Web/Tech, Alumni Lead, President Elect, College Bound and Members-at-Large.

**Communications Report.** Chris reported that the Foundation tag was missing from the CHS electronic signage. Reuben offered to follow-up and reestablish tag. Discussed removing old banners from polls and the need for a lift to assist. Seeking new signage for front of school. ASB, Jakey, to assist counting missing fence cups located on Balboa Ave fence. Chris and Jakey working to fix fence cups this year.

**Treasurer Report.** Amy distributed the Treasurer Report. Total balance is \$94,543.28 (includes Foundation balance of \$25,208.34). Check requests approved: \$226.28 to Girls Volleyball; \$94.29 Softball; \$6,305.24 Special Olympics; \$744.99 Boys Water Polo; \$181.61 Pickleball/Schmersal; \$130 reimbursement to CHS Foundation. State Farm Insurance renewal due in March 2023.

**Fundraising Report.** Tiffany reported on Spring Fling being held May 6, 2023, at Brick by Brick. **MOTION** made to pay \$600 rental fee. Amy seconded and all present approved. Decorating of space can begin at 3pm afternoon. Event begins at 6:30. Tiffany working with Greg to secure food again this year. Band or DJ being considered. Need to give BxB an estimate of attendees so they have enough staff/bartenders, etc. Paula coordinating Silent Auction. Blaze Pizza fundraiser being coordinated date to be determined. Night out event at Silver Fox being considered. Krispy Kreme fundraiser made \$420 during the month of December 2022. Definitely should do again next year same time.

**New Business:**

- Alumni SWAG table.
- Amazon Smile update.

**Adjourn Meeting:** 8:31 p.m.

**Next Meeting Dates:** 2/21, 3/21, 4/18, 5/16, 6/6\* (\*different that third Tuesday).

**ADDENDUM:**

- January 19, 2023, Amy Lowry made a **MOTION** via email to approve the purchase of 80 blue, 200 white and 130 orange fence cups for approximately \$175 (includes shipping). Majority of Board replied and approved.
- February 3, 2023, Amy Lowry made a **MOTION** via email to approve \$129 payment to "donatematch.com." Funds to be taken out of 2023 Spring Fling budget. Majority of Board replied and approved.

*Meeting Minutes submitted by Kelly Hallett*