

# Clairemont High School Foundation

## Board Meeting

November 15, 2022, 6:30 p.m.  
CHS Room 203

## NOVEMBER MINUTES

**Attendees:** Amy Lowry, President; Malissa McGee, Treasurer; Tiffany Rapp, Fundraising and Events; Chris Herndon, Communications; Sandy Landerer, Activities; Alejandra Castenada, Student Events and Senior Scholarships; Kelly Hallett, Secretary; and Gabriella Massicotte, Kitchens for Good guest speaker.

**Absent:** Colleen Kleege, Past President and Hospitality; Paula Cunningham, Grants and Scholarships; Heidi Fulton, CHS Liaison; Reuben Hoffman, Associate Principal; and Courtney Browne, Grad Night Coordinator.

**Call to Order:** 6:40 p.m.

**Welcome Opening and Introductions.** Sandy brought snacks to share - thank you, Sandy! Guest speaker, Gabriella Massicotte from Kitchens for Good came to speak with us about this amazing local non-profit established in 2014. Kitchens for Good have a brick-and-mortar store located in Pacific Beach and sell gently used kitchen ware. Items are sold on eBay as well. Proceeds help provide culinary training to individuals experiencing barriers to employment, such as kids leaving the foster system, people escaping violence and housing insecure folks. Kitchens for Good provide a 12-week training program and graduates will receive a culinary degree from Grossmont College. They partner with 70 local businesses where graduates are placed in internships and employment. Clairemont High is honored to partner-in-kind with Kitchens for Good and will hold a donation drive to help support this amazing program. In return, Kitchens for Good will provide baskets to sell at upcoming Foundation events.

**Meeting Minutes.** October 19, 2022, Meeting Minutes were distributed, reviewed, and approved. Tiffany made a **MOTION** to approve, and Chris seconded. All present approved.

**President Report.** Amy and Chris met and created a new Alumni webpage. Folks can add their contact information and notices will be sent regarding upcoming events such as football games and swag purchase opportunities. Amy created a master volunteer list to build upon over years to come. Amy Heidi and Reuben met and went over plans for staff workroom upgrades. Bars on windows will be removed and new paint and lounge furniture were discussed as well as placing a banner on vaulted ceiling. Fence cups on Modoc Street need to be replaced. Amy distributed revised Foundation Bylaws. Amy made a **MOTION** to approve, and Tiffany seconded. All present approved.

**Treasurer Report.** Malissa reported that the Foundation's account balance is currently: \$100,761.12. Of that, Foundation has \$23,782.89. Payment Authorization Forms were completed and approved for: John Keile \$250 and \$100; Julie Batten \$559.59; Paula Cunningham \$61.56; Chris Herndon \$95; Lori Schmursal \$158.20; Ann Torgersen \$48.37 and \$385.31; and Robert Chakarian \$1,333.05. The Board discussed using Venmo vs Paypal because Venmo takes only 1.9% vs Paypal at 2.2%. A box will be added

for payee to check if they agree to cover the fee. Amy made a **MOTION** to adopt Venmo as a payment option and Tiffany seconded. All present approved. The 2022-2023 Foundation Budget was distributed. After review and edits, Amy made a **MOTION** to approve, and Chris seconded. All present approved.

**Fundraising Report.** Tiffany reported that the recent Rubio's fundraiser was not well attended. Krispy Kreme fundraiser coming soon and will be held for one month. Amazon Smile is up and running. Rite Aid fundraiser up and running. Tiffany mailed the Chieftain Pledge letter to a few local businesses and will follow-up with a call.

**Tech and Website Report.** Chris reported that she created a reference binder for the Halloween event. This will be very helpful to future volunteers who coordinate this amazing community event. College Bound / sports camp are things we need to follow-up on. Sports camp, check with Alfie. College bound trip we need to discuss and then recruit someone to organize/plan June trip.

**New Business:**

- Winter Wonderland will be held 12/9/22. Foundation will have a table at the event and sell food/promote events. Sandy/Amy to coordinate.
- Foundation (Amy) to email winter sports' coaches to share Foundation's support and tell them their current balance.
- Holiday Lights/Deck the House contest and fundraiser.
- Contact Ace Hardware for replacement check - wrong payee was noted.
- Master Calendar:
  - Parents night at Silver Fox to be held in December or January.
  - Rummage sale date TBD.
  - Amy will follow-up with Courtney Browne re Grad Night date.

**Adjourn Meeting:** 9:04 p.m.

**Next Meeting Dates:** 12/13, 1/17, 2/21, 3/21, 4/18, 5/16, 6/6.

*Meeting Minutes submitted by Kelly Hallett*