

Clairemont High School Foundation

Board Meeting

September 20, 2022, 7:15 p.m.
CHS Room 105 1/2

SEPTEMBER MINUTES

Attendees: Amy Lowry, President; Tiffany Rapp, Fundraising; Colleen Kleege, Past President and Hospitality; Sandy Landerer, Activities; Alejandra Castenada, Communications and Senior Scholarships; Heidi Fulton, CHS Liaison; Reuben Hoffman, Associate Principal; Kelly Hallett, Secretary; Trisha Samora, Engineering Teacher; La Dala, Parent Volunteer.

Absent: Malissa McGee, Treasurer; Paula Cunningham, Grants/Scholarships; Chris Herndon, Tech/Website; Courtney Browne, Grad Night Coordinator.

Call to Order: 7:19 p.m.

Welcome Opening and Introductions. Sandy brought snacks to share - thank you, Sandy. Big thank you to Fletch for sharing the Museum of American Presidency located in the school library and room 105 1/2. Foundation is actively recruiting two parent volunteers to shadow our current Hospitality Board member and Tech/Website Board member, respectively, to then take the position next school year, '23-'24. We welcome new positions be created based on parent's skills, be it graphic design, technical support - you name it, we welcome you.

Meeting Minutes. August 23, 2022, Meeting Minutes were distributed, reviewed, and approved. Heidi made a **MOTION** to approve, and Tiffany seconded. All present approved.

President Report. Amy will meet with Associate Principal Hoffman each month, preferably two weeks after Foundation Board meeting dates. The newly revised Chieftain Pledge letter was distributed, and Foundation has already received a Superhero donation of \$1,000 from Trisha Daly. Please let Foundation know if you can distribute the Chieftain Pledge letter to friends of Clairemont High - businesses or individuals. A list of mailing addresses is being created. Booster clubs are collaborating - Kim Flint and Chris Doadat met to share ideas and plans. Clairemont Town Council advertised banners to be placed along Morena Boulevard. Various design samples for Clairemont High banners were presented to Foundation by Tiffany and all present voted on one design. Each banner costs \$150 (made, hung and removed). Sandy made a **MOTION** to approve the purchase of four banners at \$600. Colleen seconded. All present approved

CHS Liaison Report. Homecoming and spirit week begin September 26, football game September 30, and homecoming dance October 1 - theme, Light Up The Night. Please volunteer to chaperone if you can. Lisa Diggs is looking for volunteers. Food and drink donations are being accepted at the front office. Dance will be held in the gym. Food vendors/trucks will be parked near the softball field. There will be a photo booth in the wrestling room. The Community Panel met recently and voted on three candidates for the new Principal. First choice was put forward to the district for final approval. A half-

time counselor was recently hired to assist with attendance and help existing counselors with any overflow. Core Academy has begun every Saturday. Core Academy's goal is to expand activities to include yoga, field trips and skill building. Core Academy welcomes volunteers to share their skills with the kids. Please contact Heidi Fulton if you are interested in volunteering - just a couple of hours of your time are welcome! Fiddle Fest is coming to Clairemont this November! They will be using the Auditorium. Other organizations may return to Clairemont, such as the Ohana performers. ASB will determine if they can sell snacks at any of these events. Reminder, any on-campus events must have a Facilities' Request Form completed and approved prior to event. Clairemont is implementing a new policy about middle school students attending Football games without adult supervision. Clairemont loves their fans, but unfortunately, kids are roaming the campus unsupervised and not participating with the Football game audience. There is a police officer who is attendance at each game. Additional issue with football games is the non-CHS students showing up and causing problems on the home team side. More signage to direct visitors to visitor parking and gate. Amy to work with Theater club and Theater Director Ann to open the visitor side snack bar for the Homecoming game to reduce the number of football attendees crossing over to the home side. La Dala volunteered to help improve the Foundation table decor and found a storage option in the press box secure closet - Reuben or Heidi have the key.

Treasurer Report. Amy reported on behalf of Malissa who was absent. The Foundation's account balance is currently: \$98,598.30. Of that, Foundation has \$22,479.62. Baseball requested their balance of \$3,641.38, be transferred from Foundation's account to the Baseball Booster Account. Payment Authorization Form was completed and approved. Amy requested reimbursement of \$138.05 for the cost of appetizers at recent mixer at Fast Times. Payment Reimbursement Form completed and approved. Theatre requested \$167 to purchase a one-way radio. Payment Authorization Form completed and approved. The 2022-2023 Foundation Budget will be distributed prior to Foundation's next Board meeting.

Hospitality Report. Colleen is actively seeking a volunteer or two to shadow her throughout the school year. Colleen is planning a "grab-n-go" event for September 28th for the teachers and staff that will include Frittata oatmeal muffins. She is working this school year to create a detailed Hospitality budget, keeping receipts, and creating recipe cards too! Some of the favorite events she coordinates are Back to School in January, St. Patty's Day in May and many more! If you want to volunteer your time and work with Colleen, please contact the Foundation and join this fun group!

Communications. Alejandra reported that she is working to promote events through social media. She is learning lots about Instagram posting, tagging, and sharing reels of various events. Alejandra volunteered to work with Chris Herndon this school year as Communications Co, to learn more about that role.

Fundraising Report. Tiffany reported that Amazon Smile is set up. The Ace Hardware September "round up" fundraiser is ending. Rite Aid has agreed to give 20% of all purchases (excluding cigarettes and milk) to Foundation when people register with their phone number - nationwide and good for three years! Dedicated email will go out soon to promote this amazing opportunity. Looking for volunteers to deliver Chieftain Pledge letters. Considering a second semester "meet the teachers" mixer since there is no open house during the second semester.

Activities Report. Sandy reported that the Fast Times mixer was a big success. She will follow-up with Fast Times to determine the bar tab percentage to Foundation. The baskets benefitting various sports

teams and clubs were auctioned off. Great team effort and thanks to those who helped coordinate. Sandy may put in an order for new tablecloths with Foundation logo. Estimated cost is \$200. Homecoming football game is September 30th and Sandy plans to have pompoms for sale. Parent and volunteer, La Dala, offered to help at the table. She and Sandy agreed to help sell ASB Swag - cash only. It was mentioned that more trash cans are needed at the football games or less food brought in.

New Business:

- Halloween – Amy to reach out to past participants to determine if there is interest in a Halloween 3.0 event and fundraiser.
- Continue to grow the Chieftain Pledge letter mailing list to local businesses - mail or hand-deliver.
- Bylaws to be discussed at October meeting.
- Foundation to work with school to promote initiative for new school signage.
- Amy, Reuben and Heidi will set up a meeting to discuss plans for the staff workroom makeover.
- Discuss artwork on the posts along Balboa - possibly wrap them with artwork done by students. Discuss with Art teacher, Ms. Berlin.

Adjourn Meeting: 9:15 p.m.

Next Meeting Dates: 10/18, 11/15, 12/13, 1/17, 2/21, 3/21, 4/18, 5/16, 6/6.

Meeting Minutes submitted by Kelly Hallett