



Foundation Meeting Agenda

Jan 11 2022, 6:30 pm

Zoom Meeting

isa.bella fundraiser

Attendees: Pres- Jason Payne, Treasurer- Malissa McGee, Secretary- Amy Lowry, Communications Chris Herndon, Hospitality Sandy Landerer, Student Events- Alejandra Castenada. VP Paula Cunningham, Staff Liaison Heidi Fulton. Past Pres- Colleen Kleege. Guests Malia and Kristen Miner. *Absent- Fundraising Tiffany Rapp*

Call to Order: 6:38pm

Meeting Minutes for 12/14/2021: Jason made a **Motion** to approve and Paula seconded. *All approved.*

Guest presentation by CHS 11th grader Melia Miner: 2022 Spirit of America Youth Leadership Conference (March 2022). Fundraising goal \$450. Jason made a **Motion** to support Melia with \$100, Chris seconded. *All approved.* Payment information provided in the submission letter.

Treasurer reports:

- Financial Report: Bank Balance \$74,993.66. Foundation general fund \$16,580.89
- Bank statement is usually published on the 9th but it was late so Treasurer reports will be distributed by email tomorrow.
- **Action item-** Jason will communicate team balances with Alfie
- Insurance is due, Jason approved payment.

Old Business:

Previous events:

- Deck the House 2.0 was a success
 - Raised about \$400, after expenses (prizes) \$200 to the Foundation general fund
 - Consensus was entry fee was a good idea, raised money and fewer but quality entries.
- Thank-you notes to people / businesses that have donated- Paula has been out of town and will send December notes upon return.
- Called; sent note to the Horns (\$500 donation). Follow up with tickets to Spring Fling
- Continue outreach to CHS Alumni. Liz Rush contacted about student help with database? Jason to follow up.

Grant/Sponsorship/Payment Requests:

- Deck the House prizes reimbursement for Chris H.: \$210
- Theatre: Once Upon a Mattress coming up in April. Request for Jason P to be reimbursed for additional production guides and expedited shipping so they have materials this week: \$145
- Jason made a **Motion** to approve both Payments

New / Ongoing Business:

Spring Fling Planning:

- Location: Brick by Brick booked for Sat 07 May (\$500 paid)
- Food: appetizers (budget \$500)
- Music: DJ (budget \$500)
- Silent Auction: (Paula)
 - CHS teams / clubs can have their own baskets, proceeds will go to the club / team
- Cost for tickets: \$25 (assuming DJ)
- Sub-committee zoom meeting this Thursday, lead by Tiffany. Contact her for the zoom link.

Senior / grad night: Micki has been talking with Drew, getting headcount for Disneyland. Foundation's role: books the event, reserves the bus (if providing transportation), determines the dates, sells the tickets, provides the chaperones. Foundation and ASB do not provide funds, students pay all costs.

College bound: Jason and Heidi in pre-planning but not moving forward yet due to Covid.

Senior Yard Signs: Jason made a **Motion** to approve the purchase of senior yard signs, with addition of Foundation logo, using same vendor as previous years. Amy seconded. *All approved.* Budget \$2000.

- **Action item:** Heidi to poll Seniors to get a count for Senior Yard Signs. Some early grads, will be included. Current enrollment is 188 seniors.
- **Action item:** Heidi to contact vendor and purchase yard signs.
- **Action item:** trying for Valentines day distribution, plan distribution.

Spring Rummage sale: Possible March date (avoid Spring Break), discuss details at Feb meeting.

- CHS parking lot/sidewalk, no permit needed. Clubs/Teams sell for free. Community can purchase a "spot" to sell. Foundation advertises.

SWAG / Upcoming (non-Foundation) events / dates:

- Second semester schedules out this week.
- Winter Formal 05 Feb.
- Band concert January 19. Please support this event, it is an outdoor event (Heidi)

Other new business – hear from board members.

- Gospel in the Quad- Saturday of Easter weekend. More details coming. (Heidi)
- Sexual Assault Awareness presented to SGT. Working to bring it to campus in the future. (Heidi)
- Spring Break Sports Camp will probably not happen again due to Covid (Jason/Alfie)
- Covid has 25% absentee rate among students but the school has not used "herding" technique (classes with no subs are "herded" into the gym or cafeteria for group supervision), The school has worked hard to provide subs/staff for all class periods, mostly by pulling staff out of their prep periods. Many thanks to staff and admin during this rough Covid spike!

Next Meeting Dates: Second Tuesday of the month. Feb 8, 2022. Location TBD
Spring Fling committee meeting. January 13 6pm via zoom, contact Tiffany for link.

Addendum: Treasurer Report for 1/9/2022 were distributed by email 5:38am on Jan 12.
Proposed budget with actuals as of 1/9/2022 were distributed by email 6:33am on Jan 12.

Meeting minutes submitted by Amy Lowry, secretary