



Meeting Minutes

December 14, 2021, 6:30pm
Dan Diegos Euro Cafe and Pub
2415 Morena Blvd (reservations at 6:00,back room)

Attendees: Pres- Jason Payne, VP- Paula Cunningham, Treasurer- Malissa McGee, Secretary- Amy Lowry, Communications- Chris Herndon, Hospitality- Sandy Landerer, Fundraising- Tiffany Rapp, Scholarships- Alejandra Castenada. Colleen Kleege, Nevin Kleege, Michael Lowry. *Absent- Staff Liaison Heidi Fulton.*

Call to Order: 6:39pm

Meeting Minutes for November 9, 2021: Jason made a **Motion** to approve the minutes, Alejandra seconded, *all approved.*

Treasurer: Reports and Budget distributed by email prior to meeting
Jason thanked Malissa for filing taxes and working on the budget.

Financial Report: Bank Balance \$72,431.18 Foundation general fund \$15,522.22

- 60/61 reunion: donated \$725.09. Terry and Mary Freistroffer made a donation to the Foundation for \$240.00 and the Horns plan to donate \$500. Thanks Chris and Malissa for all of their work helping the Reunion committee.
- \$184 cash given to Malissa from Jason to deposit; proceeds from sale of Nachos @ Winter Wonderland

Budget:

- Officers (Jason, Malissa and Amy) met during the month to make a first pass at the budget.
 - Foundation absorbed PTSA and Hospitality line items
 - Cleaned up and simplified previous budget
 - Created the working document for Board review and get feedback
- Jason made a **Motion** to approve presented budget as working budget, seconded by Paula, *all approved.* Budget discussion to resume in the new year.

Old Business:

Events:

- Winter Wonderland- Foundation sold nachos and chili. Sold out quickly. Made \$184.
- Theatre production went well, brought in over \$3k. Adapted to outdoor venue with just a few glitches.
- "CHS Gathering" Facebook group is holding a Christmas Gathering this Friday, Dec 17 at 6pm at Fast Times on the Patio. Chris posted on CHS Foundation Facebook page.
- Action item- Chris please add the thank you for the reunion donation to website.

Grant/Sponsorship/Payment Requests:

- Payment: Theatre requests for reimbursement (Curren Catarius x 2); next script license (Once Upon a Mattress) \$382.81 and \$128.09. *Approved.*
- Grant/Sponsorship: \$200 CHS Staff Secret Santa breakfast on 17 Dec (*Approved via email*)
- Payment: Girls Water Polo, tournament hotels \$2770.50. *Approved.*
- Notification: Cheer to sell candy off campus, approved by E. Williams.

New Ongoing Business

Spring Fling Planning:

- Location: Brick by Brick booked for Sat 07 May (\$500 paid).
- Food: appetizers (budget \$500)
- Music: DJ (budget \$500)
- Silent Auction:
 - Paula distributed a solicitation letter for the silent auction for feedback.
- Cost for tickets: to be set after the cost of entertainment is determined so we don't lose money. Need to decide if ticket price to be set higher to raise money or low to promote attendance and inclusion. Everyone will pay the same price, no discounts for staff etc. Chieftain Pledge donors will receive their free tickets.
- QR code discussed again for use at event to collect donations
- Solicit underwriters for the event
- Suggestion to have separate committee meeting(s) for planning purposes.
- Suggestion to use SWAG to get committee volunteers.

Holiday lights contest:

- SD Family magazine did not include us, conflict of interest with our map.
- No caravan date/plan created between Jason/Ethan
- 15 entries so far, \$350 collected so far. Some entered houses donating more than the \$20 entry fee.
- Map is live on the 15th.

College bound:

Need a volunteer. Suggestion to use SWAG to get a volunteer or parents that already offered: Heather Kinney, Simone Otondo. College Bound trip details: 5 days, 10 colleges, 1 bus, 40 kids.

Upcoming events:

- Dine for dollars (Tiffany); 1/11/22 at Isa Bella in conjunction with board meeting.
- Pieology date TBD.

Other:

- Nevin Kleege made a suggestion that an alumni database should be a priority. **Action item-** Alejandra to contact Liz Rush about getting interns to help build the database.
- Chris- Host a swap meet in the spring. In the past the money raised paid for College Bound trip snacks.

Next Meeting: Second Tuesday of the Month. January 11, 2022 at Isa.Bella

Meeting Adjourned: 8:12pm

Minutes submitted by Amy Lowry, Secretary