



Meeting Minutes

November 9, 2021, 6:30pm
Isa.Bella, Clairemont Town Square

Attendees: Pres- Jason Payne, VP- Paula Cunningham, Secretary- Amy Lowry, Communications- Chris Herndon, Hospitality- Sandy Landerer, Fundraising- Tiffany Rapp, Staff liaison Heidi Fulton. *Absent Treasurer- Malissa McGee, Scholarships- Alejandra Castenada.*

Call to Order: 6:39pm

Meeting Minutes for October 12: Jason made a **Motion** to approve the minutes, Chris seconded, *all approved.*

Treasurer: (absent) Reports not submitted prior to meeting

Old Business:

- Kroger checks: Checks received from Kroger payable to PTSA. Jason contacted them, checks can not be changed but requested future checks payable to Foundation. Jason to follow up with what documentation they need to make the change. **Action Item** Jason- determine who is doing Foundation taxes
- Previous events:
 - Halloween contest; Winners notified and prizes sent electronically, Isa.Bella gift certificates (discount received). Prizes cost \$135. Prizes were 1st place \$40 gift certificate, 2nd place \$30, 3rd place \$25 and 1 random draw winner \$20. Three voters drawn at random received a \$15 Isa.Bella gift card. Some donations including \$500 from Walter Anderson Nursery resulting from the event. Notes for next year to plan the kick off/caravan earlier and promote it to increase participation.
 - Dine for Dollars;
 - Jersey Mike's \$151
 - Rubio's \$124
 - Tiffany to look into future events
 - 60/61 reunion; Event was Oct 17. Well attended and a good time. Fast Times pleased and willing to host more. **Action Item** Malissa- 60/61 reunion needs final totals, their planning committee will use some remaining funds for a party and make a donation to us.
- Donor thank you notes: All PayPal donors have received a thank you email. Paula will take over the task of letter writing. **Action Item** Amy to forward Paula the current thank you letter and



share the donor list spreadsheet in google docs. Paula left a thank you note for Isa.Bella owner, Gary.

Grant/Sponsorship/Payment Requests:

- Grant Request- resubmitted with signatures. H&M Academy; Girls Empowerment Training Camp for 10th grade girls. \$250. Jason made **Motion** to approve, Amy seconded, *all approved*. Heidi Fulton to notify.
- Grant Request paperwork is coming- Sandy reports that a Rugby Club is starting, Jason Lee is Coach, Alfie is advisor. \$250 for registration fees. To be followed up with a Sponsorship request.
- Sponsorship Request- resubmitted with signatures. Boys Beach Volleyball. Jason made **Motion** to officially approve, although fundraising page already created, Amy seconded, *all approved*.
- Payment Authorization- Theatre had a rush payment, approved by email. Checks mailed to vendors. CK #1446 and CK#1447 on Nov 4 payable to Raphael's Party Rentals.
- Payment Authorizations approved and checks written:
 - CK #1448 \$500 to Brick by Brick for Spring Fling venue rental. Foundation funds.
 - CK #1449 \$135 to Chris Herndon for Halloween prize reimburs. Foundation funds.
 - CK #1450 \$96.29 to Amy Lowry for Field Hockey Senior Night Pizza. Field Hockey funds.
 - CK #1451 \$1900.49 to Prime Sports for Field Hockey uniform skorks, jackets. Field Hockey funds.

Staff Liaison Report- Heidi

- WASC visit going on. Invitation in SWAG Wednesday, November 10, from 3:45 - 4:15 pm, the WASC committee will report their findings. Zoom link in SWAG.
- VP search update- recommendation was sent to School Board. Was left off Nov School Board agenda so announcement will be in December.
- Mr. Williams sends his thank yous for WASC parent volunteers.
- Please attend upcoming Theater performances, outdoors, bring friends to support CHS Theater.
- Athletic winter sport tryouts going on, reach out to coaches if missed tryouts.
- Boys Water Polo playoffs, Thurs 7:30 @ La Jolla. Must buy tix online, no cash.
- Friday school day issue. District sent emails proposing the day off. Confusion and push back at District level. CHS wants to know each student's intent of attendance for Friday, all absences will be excused but to help with subs and coverage, respond to the intent of attendance.

New Ongoing Business

Chieftain Pledge: new pledges

- Walter Anderson Nursery \$500- result of Halloween 2.0 contest
- Dan Diegos \$500

Spring Fling Discussion:

- Date confirmed, May 7, 2022



- Location: Brick by Brick; contract in hand, signed, check written for entire rental fee of \$500.
Action item- Amy to deliver signed contract and check to Brick by Brick.
- 6pm-1am rental hours tentative in contract. **Action item-** Jason to confirm 4pm set up time venue access.
- Working toward \$40 ticket price depending on cost of entertainment
- QR code creation and use at event
- Name proposed- "Spring Fling Parents Prom", all 21+ party people welcome
- Thank you email after the event with donation request
- Still working on entertainment, food etc. Paula to begin work on silent auction.
- Heavily promote the event, reach out to coaches/teams, word of mouth to increase ticket sales. New event for most families, only Senior families have attended due to Covid cancellation of events the past 2 years.

Theatre: Jason

- Legend of Sleepy Hollow, Nov 12, 13, 18; 19, in the quad due to Theater asbestos removal discovered during heavy rain/leak.
- Volunteer signups, about full: <https://www.signupgenius.com/go/10c044fa5aa2eaafa7-theatre>
- Cashbox for ticket sales and concessions- ask Mary Jane, CHS finance office. Presale money, \$90 cash received, to be used as cashbox change.
- Snack Bar cashbox needed

Senior night: Micki has been talking with Drew, looking into options for Disneyland and Universal.

Holiday lights contest: Amy and Chris co-chairs

- SD Family magazine- blurb about event submitted
- Flyer in the works, add QR code and Chieftain Pledge donor logos
- All agreed on \$20 entry "fee". Wording TBD (i.e. \$20 fee or suggested donation)
- **Action item-** Jason discuss caravan with Ethan, promote early, more participation

College bound: need to start planning if / when (spring break or June). Parents have started to reach out: Heather Kinney, Simone Otondo (FT signup)

Upcoming events:

- Silver Fox happy hour fundraiser Nov 16
- Deck the House 2.0

Next Meeting: Second Tuesday of the Month. December 14. Dan Diegos (to be confirmed)

Action item- Chris to confirm location with Dan Diegos

Meeting Adjourned: 8:20pm

Minutes submitted by Amy Lowry, Secretary