

**Foundation Meeting Agenda**

10 May 2022, 6:30 pm

Isa.Bella, Clairemont Town Square

**Approve Meeting Minutes:** 12 Apr 2022

**Treasurer reports:** Financial Report shared by Malissa on 10 Apr via email

* May balances not available yet. Apr 2022 balances: Foundation: $15,515. Total with clubs / sports: $105,537 (large increase due to $26k deposited for grad nite)

**Old Business:**

* Calendar of events on google drive: <https://docs.google.com/document/d/1gnl2TP7wZSfpckPcedUTS9dT3wRlZgg77eWN2fF9QJI/edit>
* Checks approved / written last month / weekend: Greg G. (catering), DJ Drew, Disney grad tickets, bus deposit, girls water polo banquet, boys volleyball team event, football lunch, theatre reimbursements, girls basketball golf tourney, teacher appreciation donuts
* Theatre production of Once Upon a Mattress was a great success, with over $5k in proceeds.
* Football stadium sound system fixed / recalibrated in time for graduation!
* Yard signs: ~25 left

**New Grant / Sponsorship / check Requests:**

* Check / grant requests:
  + Payment for remainder of grad nite buses to SunDiego charters: $9,990
    - Driver tips: $75 x 3
  + Circle of Friends request for $250 for medals
  + Theatre reimbursement for “Clairebills” (Nicole C.) $333.32
  + Theatre banquet (Tacos El Unico) $880
  + Theatre t-shirts (Ann T.) $35.24, $97.46, gloves $42.71, cider $35.07; choreographer $600
  + Field hockey jackets (One Stone Apparel) $930.88
* Sponsorship requests: boys basketball fundraising, boys volleyball fundraising: shaved ice 03 Jun

**New / Ongoing Business:**

* Spring Fling 07 May Debrief:
  + Location: Brick by Brick ($500 paid)
  + Food: ($450 paid including tip) Greg G.
  + Music: DJ ($750 paid including tip)
  + Total costs: $1700 (P.C. costs?; update budget for next year with actuals, round up)

* + Ticket / bingo presales: $2310
    - Song bingo sold out (30 x $5)
  + Door sales
  + Karaoke (with “principal factor”): $140
  + Silent Auction (cash, checks) 1870
  + Current rough estimate: >2600 profit (PayPal needs to be added)
  + Learnings: let venue know if your headcount jumps in the days leading up to event
  + Thank you to the art class, others like Greg G.?
  + Feedback: “Best Ever”
* Senior / grad night: Disneyland reserved for 17 Jun (Friday). Tickets received from Disney
  + Bus balance payment due in May (request for $9,990)
* Foundation scholarship application.
  + Nine submissions for four scholarships: Ruby Morales, Marissa Jackson, Amelia Rowe, Angelyna Diaz, Conrad Garrod, Keedan Smith, Giezi Torres, Heide Brito, Giovanna Pacheco
  + Alejandra to coordinate rankings (3-4 staff asked to rank in the past; possibly meet to discuss)
* Other upcoming events / dates:
  + Teacher appreciation breakfast / lunch, 18 May?
  + Prom 28 May
  + Graduation 14 Jun (time?)
* Other new business – hear from board members that have not had the floor, and other attendees.

**Next Meeting:** Second Tuesday of the month would be 14 Jun (graduation). Propose moving to 21 Jun.