



August 15, 2019/ 6:30 pm/Kleege residence-Planning Meeting

Attendees

Lynne Bonenberger, Colleen Kleege, Chris Herndon, Katie Simas, Heidi Fulton, and Christine Groves

Call to Order: 6:54 pm

Meeting Minutes for July 23, 2019 : Christine made a motion to approve and Katie seconded. All approved.

Foundation Reports:

Emphasis on streamlining paperwork for all organizations to submit before asking for funds. There is an official process and all documents are on the website at www.chsfoundation.info.

Paperwork needed to begin every school year:

School rental permit

Raffle Form- non-profit form for 9-1-through 8-31 of each year.

Fundraising Form- Principal sign for the year

Fed Taxes due Nov. 15

State Taxes- due Nov. 15

Secretary of State Form for non-profit due 11/30

File Annual \$25 Fee for registration renewal fee report

VOLUNTEER NEEDS:

Homecoming Dance, Sept -21, shifts, 6-8:30, 8:30- 11:00.

Winter Walk on 12/19/2019

Monthly teacher Appreciation

Cluster Spring Camp

Spring Fling

Spring Dance

HOSPITALITY:

Registration 8/19-8/20, sign up sheets,calendar of events, and muffins and coffee.

9/6- Fast Times Foundation Mixer before game, 6-8pm

9/20- Homecoming Alumni Mixer before homecoming game, at Fast Times, 5-6:30pm.

9/21- Homecoming Dance -donations needed

NEW BUSINESS: Needs for any parents to fulfill,,: food/cooking, design/decorating, fundraising, advertising, gardening, etc..Any skills that parents feel would be beneficial are welcomed!

Meeting adjourned at 8:29

Next Meeting Date: Sep 6, 2019 at Fast Times

Minutes submitted by Lynne Bonenberger