**Clairemont High School Foundation**

**March Meeting Minutes**

**March 9, 2021**

**Meeting called to Order at 6:06pm**

**Attendees:** Colleen Kleege (President), Katie Simas (Vice-President), Heidi Fifield (Treasurer), Mary Jane Smith (Member at Large), Jason Payne (Parlimentarian), Chris Herndon (Website), Heidi Fulton (Communications), Christine Groves (Event Chair)

**Guest Speaker: Rogelio Espinoza (CHS alum 2008)**

Rogelio would like to establish a fund available through the Foundation for scholarships and/or programming available to clubs and teachers to promote equity, inclusion, diversity and acceptance. Rogelio would form a committee to oversee the fund comprised of community and staff members. He would create an MOU between committee and Foundation. He hopes to eventually establish an endowment. Foundation indicated interest in participating and Rogelio will continue moving forward with planning.

Meeting Minutes for February 9, 2021 were approved.

**Treasurer Report:**

Bank balance - $60,689.53

General Ledger balance - $59,223.90

Foundation balance - $10,792.88

Goals were bought for waterpolo

February theater expenses were paid

Received $100 cash for robotics

Outstanding checks written to Triwest and Waterpolo

Check Requests:

reimburse Chris Herndon for candy in the amount of $74.81 (Katie Simas motioned, Heidi Fulton seconded) - all APPROVED

Payment to Reici Huffman in the amount of $500 for March theater work and to Nicole Canteloupe in the amount of $604.04 for theater expenses (Colleen Kleege motioned and Katie Simas seconded) - all APPROVED

Heidi F. has contqcted PayPal for “fees” being charged. PayPal will not be charging fees anymore and Heidi F. will seek reimbursement for past fees.

**New Business:**

Amy Lowry resigned as Secretary and withdrew nomination for Foundation President for next year’s board

Discussed existing Snapraise account which was set-up by Girls Softball in 2018. Heidi Fifield will be cancelling the account.

Motion by Heidi Fifield and seconded by Colleen Kleege to add Chris Herndon as signer on the Foundation bank account. All APPROVED

Request by Heidi Fifield to pay annual liability insurance premium to State Farm in the amount of $1,454 (Colleen Kleege motioned, Katie Simas seconded) - all APPROVED

Request to order new checks by Heidi Fifield - approximate cost $25-40 - all APPROVED

Sponsorship request from Boys Volleyball for “Ask” fundraising campaign, swag sales and snackbar (College Kleege motioned, Jason Payne seconded) - all APPROVED

Motion by Christine Groves for $1000 for senior goodie bags (Jason Payne motioned; Colleen Kleege seconded) - all APPROVED

Chieftain Pledge to date: $1,924.64

**Dining for Dollars**

Luna Grill March 11

Chipotle March 17

Rubios March 25

Fast Times April 6

Jersey Mikes April 14-16

STP April 22

Blaze Pizza May 6

TBD May 13

Panera May 20

**Communications**:

Chris Herndon cleaned up forms and photos

Yearbook wants photos of Foundation events

**Events:**

Possible Grad Night at Universal Studios - Christine will gather more info and report back at next meeting

Senior Scholarship Essay Contest - reviewed and approved flyer; Jason Payne set-up specific email for submission of essays ([CHSFoundationScholarship@gmail.com](mailto:CHSFoundationScholarship@gmail.com))

Scholarship Flyer will be sent out via email to all seniors by Heidi Fulton and posted on Foundation website by Chris Herndon

Essays due by 11:59pm on May 1, 2021

**Miscellaneous:**

Discussion of needs for next year’s Foundation Board

Heidi Fifield, Jason Payne, Paula Cunningham will continue in same positions

Open positions: President, Secretary, Auditor, Communications, Event Chair

Colleen Kleege and Katie Simas will stay on as Members at Large

Heidi Fulton will stay on as Member at Large/CHS Liaison

Christine Groves can stay on as a Member at Large if needed

Meeting adjourned at 8:10pm